

Participant Information Sheet

Research Project: Identifying how community health services provide care for new migrant populations.

You are being invited to take part in a research project looking at community health care for new migrant populations.

Before you decide whether you would like to take part, please take time to read this information and discuss it with other people if you wish. Please do not hesitate to contact us using the details above if there is anything that is not clear or that you would like more information about. Thank you for reading this.

What is the project's purpose?

The project aims to explore how community health services provide health care for new migrant populations. The project will last from October 2015 to March 2016.

Why have I been chosen?

You have been chosen to respond to this questionnaire because you work in an area with quite a big new migrant population. Other community health service providers with large new migrant populations have also been invited to take part.

Do I have to take part?

You do not have to take part – it is voluntary. If you do decide to take part you can withdraw at any time. You do not have to give a reason.

What will happen to me if I take part?

If you want to take part then you can choose to just fill out this questionnaire (5-10 minutes) and/or provide us with your contact details, so that we can get back in touch and ask you more about the services you provide during a telephone interview (15-20 minutes).

What are the possible disadvantages and risks of taking part?

There are no foreseeable disadvantages and risks of taking part. All data will be handled confidentially and individuals will not be identifiable from the data from the questionnaire. If you would like to be briefly interviewed and, at a later stage, if you would like to be a case study of good practice then you may be identifiable from the data. This will be fully explained to you if you get to that stage.

What are the possible benefits of taking part?

There are no immediate benefits for those people taking part in the project, it is planned that this work will lead to the development of 'Local Innovation Partnerships' to help develop services and support people who work in community healthcare and new migrants themselves.

What if something goes wrong?

Contact: Liz Such (lead researcher)
Email: e.such@sheffield.ac.uk Tel:0114 2224402

We will do everything we can to make sure you are happy with the research. If you have a complaint please contact the lead researcher Liz Such e.such@sheffield.ac.uk tel: 0114 2224402. If you feel your complaint has not been handled to your satisfaction please contact Professor Jon Nicholl, Dean of the School of Health and Related Research Tel: 0114 222 5453 Email: j.nicholl@sheffield.ac.uk.

Will my taking part in this project be kept confidential?

Yes. All the information that we collect will be about work in your organisation. Any personal information will be kept confidential. Your organisation's name will be retained so that we can chose case studies of good practice. You as an individual will not be able to be identified in any reports or publications. Case studies will be identified with your organisation's consent. In the unlikely event that bad practice is revealed as part of this research, we would have a duty as researchers to act on this appropriately after discussing this with the participant first.

What will happen to the results of the research project?

The results of the research will be published in a report to Sheffield Clinical Commissioning Group (CCG) which will be made available to the public. This is likely to happen in spring-summer 2016. Participants will be provided with a link to the report. You will not be identified in any report or publication. The data collected during the course of the project might be used for additional or subsequent research that directly comes about as a result of this project.

Who is organising and funding the research?

Sheffield CCG is funding the research.

Who has ethically reviewed the project?

This project has been ethically approved via the School of Health and Related Research, University of Sheffield department's ethics review procedure.

For further information contact Liz Such e.such@sheffield.ac.uk Tel 0114 2224402
or Liz Walton e.walton@sheffield.ac.uk Tel 07734051971

The information sheet attached to this email should be kept for your reference.

Thank you for considering taking part in the project.